

Legal Policies and the Parent Portal

The Parent Portal is a great way for your customers to agree to your legal policies or renew their agreement to your current policies. With customers agreeing to policies online, you have the ability to access the last agreement date for each family, as well as a copy of the agreement with the date and time stamp. This eliminates the need to keep paper-signed agreements!

Jackrabbit captures your customer's agreement and stores it. **Note:** Registration information is stored in Jackrabbit for up to 5 years. There is a fee to retrieve records older than 5 years.



Having your customers renew their agreements at least annually and more if needed is recommended. This ensures you have current e-signatures on file to fulfill the requirements of the [Electronic Signatures in Global and National Commerce Act \(E-Sign Act\)](#), which recognizes consent in the form of digital approval.

To create or manage your policies go to the *Gear (icon) > Settings > Policies (tab)*. See our Help article [Legal Policies & Policy Groups](#) for more information.

Whenever a **NEW** customer registers online coming in via the Online Registration Form, your current legal policies are displayed at the bottom of the registration form and they **must** agree to each one by checking the boxes and typing their full name, which Jackrabbit stores in the *Family* record > *Policies (tab)* for easy access.

☑ [Agree to Policy Agreements](#)

☑ [View Policy Agreements](#)

☑ [Send Families an Email Request to Agree to Policies](#)

[Expand/Collapse All](#)