Resources in Jackrabbit - Family, Student, Class, and Staff

Jackrabbit's Resources feature lets you upload files and add links to the Family, Student, Class, and Staff records where they are stored on the Resources tab.

- Add a resource to a Class record to share with both parents through the Parent Portal and staff via the Staff Portal, or add it to a Student record to share with parents in the Parent Portal.
- ★ Limit access to sensitive documents to only Users with the required permissions.
- Retain resources when a family is placed in the Lead File and later restore them.



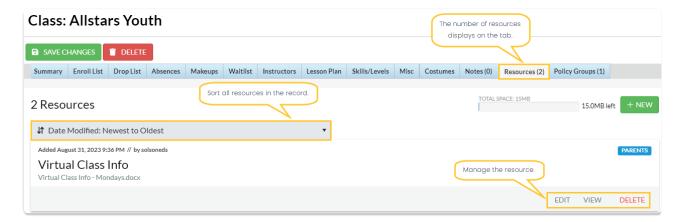
Permissions determine what data your Users can access and what actions they can perform. Before proceeding, review User Permissions for Jackrabbit Resources.

The Resources Tab

Each record features a Resources tab where you can upload files and add links (URLs). For example, add a Google Doc link with instructions in the Class record or upload a permission form document to the Family record.

- The Resources tab in each of the Family, Student, Class, and Staff records displays the number of resources on file. Resources (2)
- Each record type can store up to 15MB of data, with usage shown as a progress bar and available space counted down.
- Sort the resources by date created, modified, or alphabetized by resource title or filename.
- Each resource card displays a timestamp for the date created, the User who added the resource, the resource name, file name or URL, time/date, and the name of the User who last modified the resource.
- A badge indicates a restricted resource. RESTRICTED Note: The card for a restricted resource will not display to Users who don't have the View Restricted Files User permission.
- A resource shared to the Parent or Staff Portal will display a badge in the Class record to indicate that it has been published. STAFF PARENTS

- A resource shared to the Parent Portal will display a badge in a Student record to indicate that it has been published.
- Manage each resource via the links in the Resource card to Edit, View, or Delete.



Expand/Collapse All

- Add a Resource in a Family or Staff Record
- Add a Resource in a Student Record
- Add a Resource in a Class Record
- Add a Resource to a Single Class in the All Classes Grid
- Add a Resource to Multiple Classes in the All Classes Grid
- Add a Class Resource in the Staff Portal
- Manage Resources (Edit, View, Delete)



Review Jackrabbit's Terms of Use. Uploading a file confirms you have agreed to the terms and that you have consent to possess the resource you are uploading.