Paid Fees Report

The **Paid Fees** report displays revenue by *Category 1* with a breakdown by *Transaction Type* for a specific day or time period. This report can be viewed as a summary or in detail.

Get to this report by going to the **Transactions** menu > **Transaction Reports** > **Paid Fees**.

⭐ Adjust payments that were received after the cut-off date for a revenue period, e.g., month-end or year-end.

⭐ Locate uncategorized or improperly categorized payments.

⭐ Report on taxes paid within a specified date range.

Use this report to determine the amount of tax collected during the year or for a specific period. Run the report, and the total tax collected for the timeframe selected will be displayed in the report. When partial fees are paid, the tax displayed will adjust for the amount paid.

⌄ Search Criteria

⌄ Display Settings

⌄ Report Results

Expand/Collapse All