

Delete Skills/Levels

To delete a skill, point to the *Classes (menu) > Skills > Manage Skills/Levels*. Click on the **Trash Can** icon next to the skill/level you wish to delete. The skill and all of its subskills will be removed.

- If the skill/level being deleted has already been added to a class it will also be removed from the *Class* record.
- If a student had previously been assigned that skill/level, it will be retained in their *Student* record.

Skills/Levels

← RETURN **SAVE CHANGES** + ADD SKILL/LEVEL → IMPORT SKILLS/LEVELS

Skill/Levels Settings

Auto Set Student Start Date

Yes
 No

Update Skill/Level date attained when all Subskills are attained

Yes, automatically set a skill/level's date attained when all subskills are attained
 No, staff must manually enter a skill/level's date attained

Skill/Levels

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			Skill Category	Skill/Level	Skill/Level Code	Edit Subski	Description	Video Link	# Da Rec	# Clas Req	Test Fee	Or
			Cheer	Back Flip Full Twist		0		https://www.youtube.com/watch?v=wW			0.00	1
			Cheer	Back Walkover		0					0.00	2
			Cheer	Flash Kick Layout		0		https://www.youtube.com/watch?v=kcs			0.00	3
			Cheer	Round-off		0					0.00	4
			Cheer	Senior Cheer		3					0.00	5

Subskills will be deleted with the main Skill/Level.



Do you want **ALL** skills and subskills deleted from your students and classes? Contact **Support** for assistance.

Delete a Skill from a Student

To delete a single skill from the student, go to the *Student's* record > *Skills/Levels* tab and click the **Trash Can** icon next to the skill/level you wish to delete. The skill and all of its subskills will be removed and will no longer appear on the *Student* record or the *Class* record.

Student: Barbie Ager

 SAVE CHANGES

 DELETE

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Family: [Ager](#) First Name Middle Initial Last Name

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[Add Skill/Level](#)

Student Skills/Levels

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	Category	Skill/Level	Subskill	Date Started	Date Tested	Date Attained	Date Due	Notes
	Tumbling	Front Handspring		<input type="text" value="02/28/2022"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	Dance	Ballet	Plies	<input type="text" value="03/01/2022"/>	<input type="text" value="04/01/2022"/>	<input type="text" value="05/01/2022"/>	<input type="text"/>	
	Dance	Ballet	Alignments	<input type="text" value="02/01/2022"/>	<input type="text" value="03/01/2022"/>	<input type="text" value="04/01/2022"/>	<input type="text"/>	