

Class Summary Tab - The Fields Explained

The Class Summary tab includes all class details. Expand each section for a brief description of the fields.

The field options on the Class Summary tab will vary based on the Tuition & Discounting Settings (Gear icon > Settings > Tuition & Discounting).



Note: The drop-down lists for the Class fields marked with an asterisk * below are customizable. To customize them, select the **Gear** icon > **Settings** > **General** > **Drop-Down Lists** on the left menu and select the **Class**.

**Expand/Collapse
All**

▢ Class Name

▢ *Status

▢ Location

▢ *Room

▢ *Session

▢ Class Start/End & Registration Start Dates

▢ Days

▢ Start/End Times & Duration

▢ Has a Registration Fee?

▢ Tuition Fee

▢ Per-Day

▢ Exclude from requiring payment during Parent Portal enrollment

▢ Tuition Billing Method

Enrollment Management

- Exclude from Multi-Class Discount
 - Exclude from Total Hours Count
 - Tuition Billing Cycle
 - Tuition Discount Rule
 - Prorate Tuition
 - *Gender
 - Min Age/Max Age
 - Cutoff Date
 - *Category 1, 2, and 3
 - Enrollment Max Size/Max Wait
 - Description
 - Display on Website
 - Allow Online Registration
 - Allow Portal Enrollment
 - Allow Trial Enrollment
 - Allow Makeups in Class
 - Class ID
 - Virtual Class/Video Link URL
 - Virtual Class/Video Link Text
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