Customize a Jackrabbit Email Template (Classic Editor)

Jackrabbit offers a wide selection of professionally designed email templates, featuring full-color graphics and standard wording. These templates (101 and greater) were created in the classic editor and must be edited using that editor. To access and customize them, go to the **Gear** icon > **Settings** > **Email Templates**.

Many templates include placeholder images for your business logo, which can be effortlessly replaced with your own company logo to fit your brand identity. Note: Some of the information in the templates is sample content. Make sure you change all of the dates, times, locations, etc., in a template before you send it.

We now offer a new email template editor with drag-and-drop functionality, making it even easier to design email templates! We've created a template with the new template editor (100 Newsletter), which can be customized to suit your needs. Learn more about **Creating Custom Email Templates** in the new editor.

Expand/Collapse All

 Customize or Edit an Email Template (Classic Editor)

 Add a Link to Your Parent Portal in an Email Template (Classic Editor)

 Add Your Organization's Logo in an Email Template (Classic Editor)

 Frequently Asked Questions