


The Student Record

The Student record lives within the **Family record** and offers a centralized location to house and reference all information related to a specific student. Each student record has its own **tabs, buttons, links, and user-defined fields**.

You can access a Student record from the following locations in Jackrabbit:

- ★ *Students* (menu) > *All Students* and select a student's name to open the record.
- ★ *Students* (menu) > *All Students* > row menu  > *View/Edit* to open the record.
- ★ *Families* (menu) > *All Families* > click the student's family name > click the student's name listed in the *Family* record under the *Students* section to open the record.

Refer to **Work with All Students - View, Search, and Take Action** for more information on the *All Students* grid.

Student: Barbie Ager

SAVE CHANGES DELETE

Enroll Email Schedules Info Sheet Absence/Attendance Submit Absences Mass Drop Classes Statement

Family: Ager: First Name Middle Initial Last Name

Summary Classes Events Medical Feedback Skills/Levels Sizes Absences Misc Notes (0) Resources (0)

Current Enrollment

View 1 - 2 of 2 Print Refresh

Class	Session	Cat1	Type	Class Description	Days	Room	Time	Duration	Instructor	UserID	Future Drop	Drop
<a>Tumbling L1 - Mon 6pm	Spring 2022	Gymnastics	Enrolled	Beginner Tumbling	M	Floor A	6:00pm - 6:30pm	:30	<a>Coach Stephanie	Portal	<a>Transfer	<a>Drop
<a>Ballet L1 - Tues 6pm	Spring 2022	Dance	Enrolled	Introductory Ballet	Tu	Studio B	6:00pm - 6:30pm	:30	<a>Ms. Dianne	Portal	<a>Transfer	<a>Drop
Total:								1:00				

Status ?
Birth Date ? Age **10 yrs, 5 mths**
Gender
Grade Level
Email ? Mass Email Opt-Out ?
Cell Phone ?
Transportation
School
Start Date ? Date Quit ?
Student/Barcode ID
Student Fixed Fee Amount ? Exp Date ? Note
Fixed Fee Category1

Buttons allow Users to perform specific actions for a student.

Tabs provide Users with specific information about the student and their family. The Summary tab is selected here.

Click links to perform actions or to open new information and screens.

Expand the sections below to see the *Student* record tab and button descriptions.

Student Tab Descriptions

Expand/Collapse All

Student Button Descriptions

Frequently Asked Questions



A picture of the student can be added in the Misc tab.